

November 14, 2012

**ITEM NO. D2**

**AUTHORIZATION TO ENTER INTO A TWO-YEAR CONTRACT WITH THE  
CHICAGO URBAN LEAGUE TO PROVIDE A BUSINESS AND  
ENTREPRENEURSHIP DEVELOPMENT PROGRAM FOR CHA RESIDENTS**

**To the Honorable Board of Commissioners:**

**RECOMMENDATION**

It is recommended that the Board of Commissioners authorize the Chief Executive Officer or his designee to enter into a contract with the Chicago Urban League ("Urban League") to provide a business and entrepreneurship development program for CHA residents in an amount not-to-exceed \$801,464 for the period of December 1, 2012 through November 30, 2014 (two-year base term).

The Executive Vice President (EVP) of Resident Services, the Office of the General Counsel and the Office of Procurement have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

**CORPORATE GOAL**

*The purpose of this contract is to support CHA's corporate goals of investing in CHA families by providing services to empower them for success in the global economy and to transition out of public housing.*

**FUNDING:** CHA General Fund and Section 3 Funds

**SOLICITATION SUMMARY**

**Specification No.:** 12-00957

**Vendor:** Chicago Urban League  
4510 South Michigan Avenue  
Chicago, Illinois 60653

**Contract Type:** Professional Services  
**Base Contract Amount:** \$801,464  
**Base Contract Period:** Two-Year Base Term  
**Option Period:** 2 One-Year Options  
**Publication(s):** Chicago Sun Times, Chicago Defender, Extra  
**Vendor List:** 28  
**Pick-up List:** 39

**Solicitation Release Date:** 7/19/2012  
**Days Advertised:** 30 Days  
**Addendum:** N/A  
**Pre-Bid/Proposal Date:** 8/3/2012  
**Solicitation Due Date:** 8/22/2012

**Assist Agencies:** 64  
**Respondents:** 6

**M/W/DBE Participation:**

**Direct:**

MBE \_\_\_\_% WBE \_\_\_\_% DBE \_\_\_\_%

**Indirect:**

MBE \_\_\_\_% W/DBE 23 %

Waiver \_\_\_\_ (Yes/No)

**Section 3:**

Hiring 1 (#) Subcontracting \_\_\_\_ (\$) Other Economic Opportunities \_\_\_\_ (\$)

**GENERAL BACKGROUND**

As part of CHA's Section 3 policy, CHA is required to do business with Section 3 Business Concerns, which include Resident Owned Businesses. When fulfilling Section 3 goals through contracting, CHA can contract directly with a Section 3 business or contract with vendors that subcontract to a Section 3 business. CHA encourages Section 3 Business Concerns (including Resident Owned Businesses) to apply for contracting opportunities through the competitive procurement process. The Business Development Program will support CHA's commitment to Section 3 business concerns.

Through the Program, participants will develop the skills necessary to fully execute a business plan, learn how to network with other business owners, successfully market their business, and apply for contracting opportunities throughout the city of Chicago and surrounding area. The Contractor will also provide education and mentoring that further develops and improves business skills. It is anticipated that 80 residents will participate in this program during the two-year base term.

Since 2007 the Chicago Urban League has successfully provided business development and entrepreneurial training for Chicago-land residents. Through the recommended contract, the Urban League will increase capacity of its existing programs and provide participants with access to its vast network of available services.

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority board policies and all applicable federal (HUD) procurement laws.

The acting EVP of Resident Services concurs with the recommendation to enter into a contract with the Urban League to provide the Program.

The CEO/President recommends the approval to enter into a contract with the Chicago Urban League to provide a business and entrepreneurship development for CHA residents in an amount not-to-exceed \$801,464 for the period of December 1, 2012 through November 30, 2014.

**RESOLUTION NO. 2012-CHA-94**

**WHEREAS,** the Board of Commissioners has reviewed the Board Letter dated November 14, 2012 entitled "AUTHORIZATION TO ENTER INTO A TWO-YEAR CONTRACT WITH THE CHICAGO URBAN LEAGUE TO PROVIDE A BUSINESS AND ENTREPRENEURSHIP DEVELOPMENT PROGRAM FOR CHA RESIDENTS";

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY**

**THAT** the Board of Commissioners ("Board") authorizes the Chief Executive Officer or his designee to enter into a contract with the Chicago Urban League to provide a business and entrepreneurship development program for CHA residents in an amount not-to-exceed \$801,464 for the period of December 1, 2012 through November 30, 2014.

This award is subject to the Contractor's compliance with the CHA's MBE/WBE/DBE, Section 3 resident hiring, and bonding and insurance requirements.

